

## CHARTER

### DEFENSE BUSINESS BOARD

- A. Official Designation: The Committee shall be known as the Defense Business Board (hereafter the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972, as amended, shall provide the Secretary of Defense, through the Deputy Secretary of Defense, independent advice and recommendations on effective strategies for the implementation of best business practices of interest to the Department of Defense. The ultimate objective of this advice is to enhance the efficiency and effectiveness of organizational support to the nation's warfighters.
- C. Committee Membership: The Board shall be composed of not more than twenty members, who are eminent authorities in the fields of management, production, logistics, personnel leadership and defense industrial base. Board Members appointed by the Secretary of Defense, who are not Federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. Board Members shall be appointed on an annual basis by the Secretary of Defense, and with the exception of travel and per diem for official travel, they shall serve without compensation. In addition, the Secretary may invite other distinguished Government officers to serve as non-voting Observers of the Board, and appoint consultants, with special expertise, to assist the Board on an ad hoc basis.
- D. Committee Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is four per year. The Board shall be authorized to establish subcommittees, as necessary, to fulfill its mission, and these subcommittees shall operate under the provisions of the Federal Advisory Committee Act of 1972, as amended,.
- E. Duration of the Committee: The need for this advisory function is on a continuing basis. However, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Washington Headquarters Services and the Deputy Secretary of Defense, shall provide administrative and support services as deemed necessary for the performance of the Board's functions, and shall ensure compliance with reporting requirements of 5 U.S.C. § 6. Additional information and assistance, as required, may be obtained from other components of the Department of Defense with contracting authority, support contractors, including DoD Federally Funded Research and Development Centers for studies and analysis support.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date this Charter is filed, whichever is sooner, unless it is extended by the Secretary of Defense.
- H. Operating Costs: It is estimated that the total annual operating costs, to include staff salaries, travel costs and meeting and contract support is approximately \$600,000.00, and four (4) Full-Time Equivalent (FTE).
- I. Charter Filing Date:

DATE CHARTER IS FILED: January 2, 2002  
DATE CHARTER IS AMENDED: September 15, 2002  
DATE CHARTER IS RENEWED: January 2, 2004  
DATE CHARTER IS AMENDED: July 12, 2005  
DATE CHARTER IS RENEWED: January 2, 2006